



# KITITITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

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Office (509) 962-7506

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Building Partnerships – Building Communities

April 14, 2016

Unionville Ranch  
1750 Emerick Road  
Cle Elum, WA 98922

RE: Unionville Ranch Boundary Line Adjustment,

Parcel Number 384236  
Parcel Number 394236  
Parcel Number 452136  
Parcel Number 807634

Dear Applicant,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the administrative segregation and must be submitted to our offices for review:

1. A recorded survey displaying legal descriptions, the new acreage, and lot dimensions of each parcel must be submitted to our office prior to final approval.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.

Please note that I am no longer with the County as of April 15, 2016. If you have any further questions, please feel free to contact the front desk at (509) 962-5706 and they will direct you to the planner in charge of this application.

Sincerely,

Kaycee Hathaway  
Staff Planner